



City of Las Vegas

## SUPPLIER PROFILE

**Mail or Deliver To:** Purchasing & Contracts Division  
400 Stewart Avenue, Las Vegas, NV 89101  
(702) 229-6231

**ALL INFORMATION SHOULD BE TYPED OR PRINTED. INCOMPLETE FORMS WILL NOT BE PROCESSED.**

**SECTION A: PRIMARY BUSINESS INFORMATION** ■ INITIAL APPLICATION ■ REVISION

**Full Legal Business Name** (no abbreviations): \_\_\_\_\_

**Purchase order to be sent to:**

**Remittance check to be sent to:**

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Contact Name** \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

Fax Number ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

**SECTION B: CONTRACTOR INFORMATION / PUBLIC WORKS (CONSTRUCTION ONLY)**

**STATE OF NEVADA CONTRACTORS INFORMATION**

License Classification(s): \_\_\_\_\_

**SECTION C: MINORITY, WOMAN, OR DISABLED PERSON OWNED BUSINESS INFORMATION**

This business qualifies by virtue of 51% or more ownership and active management by one of the following (Check all that are applicable.):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Hispanic American        | <input type="checkbox"/> Native American  | <input type="checkbox"/> Disabled (Non-Veteran) |
| <input type="checkbox"/> Asian / Pacific American | <input type="checkbox"/> Woman - Owned    | <input type="checkbox"/> Small Business         |
| <input type="checkbox"/> Black / African American | <input type="checkbox"/> Disabled Veteran |   |

**SECTION D: BUSINESS OWNERSHIP (REQUIRED INFORMATION)**

- |   |                    |
|---|--------------------|
| <input type="checkbox"/> Corporation or LLC | Fed Tax ID#: _____ |
| <input type="checkbox"/> Partnership or LLP | or                 |
| <input type="checkbox"/> Sole Proprietor    | SSN#: _____        |

1. I certify that the information supplied (including all pages attached) is correct and that neither the applicant nor any person or concern associated with the applicant as a principal or officer, so far as is known, is now debarred or otherwise declared ineligible by any government agency from bidding for furnishing materials, supplies services, or construction to or for any government agency.
2. I acknowledge, that it is this firm's responsibility to update this data when changes occur and failure to do so may result in non-receipt of information from the City.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Print or Type Name \_\_\_\_\_

**PLEASE ENCLOSE A COMPLETED W-9 WITH YOUR APPLICATION**

**For Internal Use Only**

Supplier Type: ☐ Commodity ☐ Service ☐ Construction ☐ Employee ☐ Refund  
☐ PO Site ☐ Pay Site ☐ RFQ Only Site

Supplier# \_\_\_\_\_ Date Entered \_\_\_\_\_ By \_\_\_\_\_

## Supplier Profile Continuation (Check all that are applicable)

	DESCRIPTION OF COMMODITY OR SERVICE
CODE	DESCRIPTION
<input type="checkbox"/> 00500	Abrasives
<input type="checkbox"/> 01000	Acoustical Tile, Insulating Materials, And Supplies
<input type="checkbox"/> 96203	Actor/Thespian Services
<input type="checkbox"/> 01500	Addressing, Copying, Mimeograph, And Spirit Duplicating Machine Supplies: Chemicals, Inks, Paper, Etc.
<input type="checkbox"/> 96102	Administrative Services, All Kinds (Incl. Clerical, Secretarial Services, etc.)
<input type="checkbox"/> 02500	Air Compressors and Accessories
<input type="checkbox"/> 03100	Air Conditioning, Heating, And Ventilating: Equipment, Parts And Accessories
<input type="checkbox"/> 96204	Air Freshener Services
<input type="checkbox"/> 96205	Amusement And Entertainment Services (Incl. Performing Arts Professionals)
<input type="checkbox"/> 03700	Amusement, Decorations, Entertainment, Toys, Etc.
<input type="checkbox"/> 96206	Animal Care, Animal Health, Animal Shelter, Animal Production (Breeding) Animal Training Services, etc. (Including Pet Services, all types)
<input type="checkbox"/> 96210	Animal Trapping Services
<input type="checkbox"/> 04000	Animals, Birds, Marine Life, and Poultry, Including Accessory Items (Live)
<input type="checkbox"/> 96105	Arbitration, Mediation, And Alternative Dispute Resolution Services
<input type="checkbox"/> 96101	Archeological Services (Other than Consulting)
<input type="checkbox"/> 90700	Architectural and Engineering Services, Non-Professional
<input type="checkbox"/> 90600	Architectural Services, Professional
<input type="checkbox"/> 05000	Art Equipment And Supplies
<input type="checkbox"/> 05200	Art Objects
<input type="checkbox"/> 96104	Artists
<input type="checkbox"/> 96207	Arts Services (Cultural, Design, Visual, etc)
<input type="checkbox"/> 99900	Associations/ Government
<input type="checkbox"/> 96208	Athletic Training
<input type="checkbox"/> 96209	Auctioneering Services (To Include Internet Type)
<input type="checkbox"/> 05500	Automotive Accessories For Automobiles, Buses, Trailers, Trucks Etc.
<input type="checkbox"/> 06500	Automotive And Trailer Bodies, Accessories, And Parts
<input type="checkbox"/> 06000	Automotive And Trailer Maintenance Items And Repair/Replacement Parts
<input type="checkbox"/> 07500	Automotive Shop Equipment And Supplies
<input type="checkbox"/> 07000	Automotive Vehicles And Related Transportation Equipment (including Trailers)
<input type="checkbox"/> 08000	Badges, Emblems, Name Tags And Plates, Jewelry, Etc
<input type="checkbox"/> 08500	Bags, Bagging, Ties, and Erosion Control Equipment
<input type="checkbox"/> 96211	Ballistic Testing
<input type="checkbox"/> 10000	Barrels Drums, Kegs, And Containers
<input type="checkbox"/> 10500	Bearings (Except Wheel Bearings and Seals)
<input type="checkbox"/> 11000	Belts and Belting: Automotive And Industrial
<input type="checkbox"/> 11500	Biochemicals, Research
<input type="checkbox"/> 96214	Blue Printing Services: Blue Prints, Blue Line, Large Engineering
<input type="checkbox"/> 12000	Boats, Motors, And Marine And Wildlife Supplies
<input type="checkbox"/> 96215	Bomb And Other Explosives Detection Services
<input type="checkbox"/> 90800	Bookbinding , Rebinding, And Repairing
<input type="checkbox"/> 12500	Bookbinding Supplies
<input type="checkbox"/> 13500	Bricks And Other Clay Products, Refractory Materials, and Stone Products
<input type="checkbox"/> 14000	Broom, Brush, And Mop Manufacturing Machinery And Supplies
<input type="checkbox"/> 14500	Brushes (Not Otherwise Classified)
<input type="checkbox"/> 15000	Builder's Supplies
<input type="checkbox"/> 90900	Building Construction Services, New
<input type="checkbox"/> 91000	Building Maintenance, Installation And Repair Services
<input type="checkbox"/> 15500	Buildings And Structures, Fabricated And Prefabricated
<input type="checkbox"/> 96217	Bus And Taxi Services, Limousines And Vans (Including Operations, Management, And Terminal Services)
<input type="checkbox"/> 96110	Business Plan Development Services
<input type="checkbox"/> 96218	Cable Construction, Installation and Maintenance (Fiber Optic, Communication, Computer, etc.)
<input type="checkbox"/> 16500	Cafeteria And Kitchen Equipment, Commercial
<input type="checkbox"/> 96111	Chartering Services
<input type="checkbox"/> 17500	Chemical Laboratory Equipment And Supplies
<input type="checkbox"/> 96222	Chemical Laboratory Services

<input type="checkbox"/> 18000	Chemical Raw Materials (In Large Quantities Primarily For Manufacturing Janitorial And Laundry Products)
<input type="checkbox"/> 96223	Chemical Treatment Of Boiler And Tower Water
<input type="checkbox"/> 19000	Chemicals And Solvents, Commercial (In Bulk)
<input type="checkbox"/> 19200	Cleaning Compositions, Detergents, Solvents And Strippers - Prepackaged
<input type="checkbox"/> 96221	Cleaning Services, Steam and Pressure
<input type="checkbox"/> 19300	Clinical Laboratory Reagents And Tests (Blood Grouping, Diagnostic, Drug Monitoring, Etc.)
<input type="checkbox"/> 20000	Clothing, Athletic, Casual, Dress, Uniform, Weather Related, Work
<input type="checkbox"/> 96112	Codification of Government Codes (To include Code Conversion and Code Maintenance Services)
<input type="checkbox"/> 91500	Communications And Media Related Services
<input type="checkbox"/> 20700	Computer Accessories and Supplies
<input type="checkbox"/> 20400	Computer Hardware And Peripherals For Microcomputers
<input type="checkbox"/> 20600	Computer Hardware And Peripherals For Mini And Main Frame Computers
<input type="checkbox"/> 20800	Computer Software For Microcomputers (Preprogrammed)
<input type="checkbox"/> 20900	Computer Software For Mini And Mainframe Computers (Preprogrammed)
<input type="checkbox"/> 20500	Computers And Information
<input type="checkbox"/> 96115	Concessions, Catering, Vending: Mobile And Stationary
<input type="checkbox"/> 21000	Concrete and Metal Culverts, Piliings, Septic Tanks, Accessories and Supplies
<input type="checkbox"/> 96119	Conservation And Resource
<input type="checkbox"/> 96117	Construction Management
<input type="checkbox"/> 91200	Construction Services, General
<input type="checkbox"/> 91300	Construction Services, Heavy
<input type="checkbox"/> 91400	Construction Services, Trade (New Construction)
<input type="checkbox"/> 91800	Consulting Service
<input type="checkbox"/> 22000	Controlling, Indicating, Measuring, Monitoring, And Recording Instruments And Supplies
<input type="checkbox"/> 22500	Coolers, Drinking Water (Water Fountains)
<input type="checkbox"/> 96121	Cost Estimating
<input type="checkbox"/> 96224	Courier/Delivery Services (Including Air Courier Services)
<input type="checkbox"/> 96124	Court Reporting Services
<input type="checkbox"/> 23200	Crafts, General
<input type="checkbox"/> 23300	Crafts, Specialized
<input type="checkbox"/> 24000	Cutlery, Dishes, Flatware, Glassware, Trays, Utensils, and Supplies
<input type="checkbox"/> 92000	Data Processing, Computer, And Software Services
<input type="checkbox"/> 25500	Decals and Stamps
<input type="checkbox"/> 96127	Decontamination Services (Include. Hazardous Material Decontamination)
<input type="checkbox"/> 96225	Disposal And Removal, Dead Animals
<input type="checkbox"/> 96226	Diving Services
<input type="checkbox"/> 26500	Draperies, Curtains And Upholstery Material (Including Automobile)
<input type="checkbox"/> 26900	Drugs And Pharmaceuticals
<input type="checkbox"/> 27100	Drugs, Pharmaceuticals, And Sets (For Large Volume Parenteral Administration, Infusion Irrigation, And Tube Feeding)
<input type="checkbox"/> 96228	Dump Site Services (Resource Recovery)
<input type="checkbox"/> 96129	Economic Impact Studies
<input type="checkbox"/> 96128	Economic Development, Domestic And Foreign
<input type="checkbox"/> 92400	Educational Services
<input type="checkbox"/> 28000	Electrical Cables And Wires (Not Electronic)
<input type="checkbox"/> 28500	Electrical Equipment And Supplies (Except Cable And Wire)
<input type="checkbox"/> 28700	Electronic Components, Replacement Parts, And Accessories: And Miscellaneous Electronic Equipment (not for testing or analyzing)
<input type="checkbox"/> 96231	Electrostatic Painting
<input type="checkbox"/> 29500	Elevators And Escalators, Building Type
<input type="checkbox"/> 96130	Employment Agency and Search Firm Services (Including Background Investigations and Drug Testing For Employment)
<input type="checkbox"/> 29000	Energy Collecting Equipment And Accessories: Solar And Wind
<input type="checkbox"/> 30500	Engineering Equipment, Surveying Equipment, Drawing Instruments, And Supplies
<input type="checkbox"/> 92500	Engineering Services, Professional
<input type="checkbox"/> 96233	Engraving Services; Awards, Trophies, Etc.
<input type="checkbox"/> 31000	Envelopes, Plain Or Printed
<input type="checkbox"/> 92600	Environmental And Ecological Services
<input type="checkbox"/> 96132	Environmental Impact Studies
<input type="checkbox"/> 31500	Epoxy Based Formulations For Adhesives, Coatings, And Related Agents

## Supplier Profile Continuation (Check all that are applicable)

<input type="checkbox"/>	92900	Equipment Maintenance, Reconditioning And Repair Services - Agricultural, and Heavy Industrial Equipment
<input type="checkbox"/>	92800	Equipment Maintenance, Reconditioning And Repair Services For Automobiles, Trucks, Trailers, Transit Buses And Other Vehicles
<input type="checkbox"/>	93100	Equipment Maintenance, Reconditioning, And Repair Services - Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, And Sewing Equipment
<input type="checkbox"/>	93600	Equipment Maintenance, Reconditioning, And Repair Services - General Equipment
<input type="checkbox"/>	93800	Equipment Maintenance, Reconditioning, And Repair Services - Hospital, Laboratory, And Testing Equipment
<input type="checkbox"/>	93400	Equipment Maintenance, Reconditioning, And Repair Services - Laundry, Lawn, Painting, Plumbing, And Spraying Equipment
<input type="checkbox"/>	93900	Equipment Maintenance, Reconditioning, And Repair Services - Office, Photographic, And Radio/Television Equipment
<input type="checkbox"/>	94100	Equipment Maintenance, Reconditioning, Repair, And Related Services- Power Generation
<input type="checkbox"/>	94000	Equipment Maintenance, Repair, Construction, And Related Services - Railroad
<input type="checkbox"/>	96232	Etching And Stained Glass Services
<input type="checkbox"/>	96234	Event Planning Services
<input type="checkbox"/>	31800	Fare Collection Equipment And Supplies
<input type="checkbox"/>	32000	Fastening, Packaging, Strapping, Typing Equipment And Supplies
<input type="checkbox"/>	96134	Feasibility Studies (All)
<input type="checkbox"/>	32500	Feed, Bedding, Vitamins, And Supplements for Animals
<input type="checkbox"/>	33000	Fencing
<input type="checkbox"/>	33500	Fertilizers And Soil Conditioners
<input type="checkbox"/>	94600	Financial Services
<input type="checkbox"/>	34000	Fire Protection Equipment And Supplies
<input type="checkbox"/>	96236	Fireworks Display and Carnival Services
<input type="checkbox"/>	34500	First Aid And Safety Equipment And Supplies (Except Nuclear And Welding)
<input type="checkbox"/>	94500	Fishing, Hunting, Trapping, Game Propagation, And Related Services
<input type="checkbox"/>	96237	Flagpoles
<input type="checkbox"/>	35000	Flags, Flag Poles, Banners, And Accessories
<input type="checkbox"/>	36000	Floor Covering, Floor Covering Installation and Removal Equipment, And Supplies
<input type="checkbox"/>	36500	Floor Maintenance Machines, Parts, And Accessories
<input type="checkbox"/>	96240	Food Distribution Services
<input type="checkbox"/>	39300	Foods, Staple Grocery and Grocer's Miscellaneous Items
<input type="checkbox"/>	96140	Forensic Services
<input type="checkbox"/>	94700	Forestry Services
<input type="checkbox"/>	39500	Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms, And Folders For Forms
<input type="checkbox"/>	40000	Foundry Castings, Equipment, And Supplies
<input type="checkbox"/>	96235	Framing Services, Picture
<input type="checkbox"/>	40500	Fuel, Oil, Grease And Lubricants
<input type="checkbox"/>	42000	Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School
<input type="checkbox"/>	41000	Furniture: Health Care And Hospital Facility
<input type="checkbox"/>	41500	Furniture: Laboratory
<input type="checkbox"/>	42500	Furniture: Office
<input type="checkbox"/>	96238	Galvanizing, Hot and Cold Dip; Plating
<input type="checkbox"/>	43000	Gases, Containers, Equipment, Laboratory, Medical, And Welding
<input type="checkbox"/>	43500	Germicides, Cleaners, And Related Sanitation Products for Health Care Personnel
<input type="checkbox"/>	44000	Glass And Glazing Supplies
<input type="checkbox"/>	96141	Global Positioning Systems Surveying Services
<input type="checkbox"/>	44500	Hand Tools (Powered And Non-Powered) Accessories And Supplies
<input type="checkbox"/>	45000	Hardware And Related Items
<input type="checkbox"/>	96239	Hauling Services
<input type="checkbox"/>	94800	Health Related Services
<input type="checkbox"/>	96241	Heat Treating And Tracing Services (Including Refractory Dryout)
<input type="checkbox"/>	96242	Heating and Related Services, Induction
<input type="checkbox"/>	96247	Hoisting And Lifting Services
<input type="checkbox"/>	96243	Hose Testing Services (Fire, Water, etc.)
<input type="checkbox"/>	46000	Hose, Accessories, And Supplies: Industrial, Commercial, And Garden
<input type="checkbox"/>	46500	Hospital And Surgical Equipment, Instruments, And Supplies
<input type="checkbox"/>	47000	Hospital, Nursing Home Or Residential Specialized Equipment For The Handicapped And Disabled
<input type="checkbox"/>	47500	Hospital, Surgical, And Related Medical Accessories And Sundry Items
<input type="checkbox"/>	95200	Human Services
<input type="checkbox"/>	96143	Hydrological and Oceanography Services

<input type="checkbox"/>	96144	Industrial Development And Planning Services
<input type="checkbox"/>	96245	Industrial Services Not Otherwise Classified (Electroplating, etc.)
<input type="checkbox"/>	96145	Inspection And Certification Services
<input type="checkbox"/>	96246	Installation And Removal Services (Not Otherwise Classified)
<input type="checkbox"/>	95300	Insurance, All Types
<input type="checkbox"/>	96248	Interior Design/Decorator Services
<input type="checkbox"/>	96146	Interpreter Services (Foreign Language, Hearing Impaired, etc.)
<input type="checkbox"/>	48500	Janitorial Supplies, General Line
<input type="checkbox"/>	49500	Laboratory And Field Equipment And Supplies: Biology, Botany, Geology, Microbiology, Zoology, Etc.
<input type="checkbox"/>	96148	Laboratory And Field Testing Services (Not Otherwise Classified)
<input type="checkbox"/>	49000	Laboratory Equipment And Accessories (For General Analytical And Research Use): Nuclear, Optical, And Physical
<input type="checkbox"/>	49300	Laboratory Equipment And Accessories : Biochemistry, Chemistry, Environmental Science, Etc.
<input type="checkbox"/>	96152	Laboratory Services Which Monitor The Equipment That Uses Lubricating Oil Or Grease
<input type="checkbox"/>	96251	Laminating Services
<input type="checkbox"/>	95400	Laundry And Dry Cleaning Services
<input type="checkbox"/>	96147	Law Enforcement Services (Including Process Server Services)
<input type="checkbox"/>	51500	Lawn Maintenance Equipment, Accessories, And Parts (Non-Agricultural Applications)
<input type="checkbox"/>	96250	Leak Detection Services: Gas, Water, Chemical
<input type="checkbox"/>	96150	Legal Services Including Depositions and Expert Witness Testimony
<input type="checkbox"/>	96149	Legal Services, Attorneys
<input type="checkbox"/>	52500	Library And Archival Equipment, Machines, And Supplies
<input type="checkbox"/>	95600	Library Services
<input type="checkbox"/>	96151	Lobby Services
<input type="checkbox"/>	53000	Luggage, Brief Cases, Purses And Related Items
<input type="checkbox"/>	54000	Lumber And Related Products
<input type="checkbox"/>	54500	Machinery And Hardware, Industrial
<input type="checkbox"/>	95800	Management Services
<input type="checkbox"/>	96252	Mapping Services (Including Cartography and Surveying Services, Not Aerial)
<input type="checkbox"/>	95900	Marine Construction Services; Marine Equipment Maintenance And Repair; Related Marine Services
<input type="checkbox"/>	55000	Markers, Plaques And Traffic Control Devices
<input type="checkbox"/>	96153	Marketing Services (Incl. Distribution, Research, Sales Promotions, etc.)
<input type="checkbox"/>	55500	Marking And Stenciling Devices
<input type="checkbox"/>	96253	Marking And Stenciling Services
<input type="checkbox"/>	55600	Mass Transportation - Transit Bus
<input type="checkbox"/>	55700	Mass Transportation - Transit Bus Accessories And Parts
<input type="checkbox"/>	56000	Material Handling And Storage Equipment And Allied Items
<input type="checkbox"/>	56500	Mattress Manufacturing Machinery And Supplies
<input type="checkbox"/>	57000	Metals: Bars, Plates, Rods , Sheets, Strips, Structural Shapes, Tubing, And Fabricated Items
<input type="checkbox"/>	57500	Microfiche And Microfilm Equipment, Accessories, And Supplies
<input type="checkbox"/>	96155	Mining And Quarrying Services
<input type="checkbox"/>	57800	Miscellaneous Products
<input type="checkbox"/>	96256	Moving Services
<input type="checkbox"/>	58000	Musical Instruments, Accessories, And Supplies
<input type="checkbox"/>	96157	Musical Production Services
<input type="checkbox"/>	96158	Negotiation Services
<input type="checkbox"/>	96300	Non-Biddable Miscellaneous Items
<input type="checkbox"/>	59300	Nuclear Equipment, Components, Accessories And Supplies
<input type="checkbox"/>	59500	Nursery Stock, Equipment, And Supplies
<input type="checkbox"/>	60000	Office Machines, Equipment, And Accessories
<input type="checkbox"/>	60500	Office Mechanical Aids, Small Machines, And Apparatuses
<input type="checkbox"/>	61500	Office Supplies, General
<input type="checkbox"/>	61000	Office Supplies: Carbon Paper And Ribbons, All Types
<input type="checkbox"/>	62000	Office Supplies: Erasers, Inks, Leads, Pens, Pencils, Etc.
<input type="checkbox"/>	62500	Optical Equipment, Accessories, And Supplies
<input type="checkbox"/>	63000	Paint, Protective Coatings Varnish, Wallpaper And Related Products
<input type="checkbox"/>	63500	Painting Equipment and Accessories
<input type="checkbox"/>	64500	Paper (For Office And Print Shop Use)

## Supplier Profile Continuation (Check all that are applicable)

<input type="checkbox"/>	64000	Paper And Plastic Products, Disposable
<input type="checkbox"/>	65000	Park, Playground, Recreational Area And Swimming Pool Equipment
<input type="checkbox"/>	96259	Parking Services: Operation, Admission, Supervision
<input type="checkbox"/>	96260	Party, Holiday, And Event Decorating Services
<input type="checkbox"/>	65200	Personal Hygiene And Grooming Equipment And Supplies
<input type="checkbox"/>	96162	Personnel Services (Not Employment)
<input type="checkbox"/>	96269	Personnel Services, Temporary
<input type="checkbox"/>	96400	Personnel, Temporary Services
<input type="checkbox"/>	65500	Photographic Equipment And Supplies (Not Including Graphic Arts, Microfilm, And X-Ray)
<input type="checkbox"/>	65800	Pipe and Tubing
<input type="checkbox"/>	65900	Pipe and Tubing Fitting
<input type="checkbox"/>	66000	Pipes, Tobaccos, Smoking Accessories, Alcoholic Beverages
<input type="checkbox"/>	66500	Plastics, Resins, Fiberglass, Construction, Forming, Laminating, and Molding Equipment, Accessories, and Supplies
<input type="checkbox"/>	67000	Plumbing Equipment, Fixtures, And Supplies
<input type="checkbox"/>	67500	Poisons; Agricultural and Industrial
<input type="checkbox"/>	68000	Police Equipment And Supplies
<input type="checkbox"/>	69000	Power Generation Equipment, Accessories, And Supplies
<input type="checkbox"/>	69100	Power Transmission Equipment- Electrical, Mechanical, Air And Hydraulic
<input type="checkbox"/>	96600	Printing And Related Services
<input type="checkbox"/>	70000	Printing Plant Equipment And Supplies (Except Papers)
<input type="checkbox"/>	96500	Printing Preparations: Etching, Photoengraving, And Preparation of Mats, Negatives And Plates
<input type="checkbox"/>	96258	Professional Services (Not Otherwise Classified)
<input type="checkbox"/>	96156	Program/Project Development And Management Services
<input type="checkbox"/>	71000	Prosthetic Devices, Hearing Aids, Auditory Testing Equipment, Electronic Reading Devices, Etc.
<input type="checkbox"/>	96160	Public Opinion Surveys
<input type="checkbox"/>	96161	Public Speaking Services
<input type="checkbox"/>	96800	Public Works And Related Services
<input type="checkbox"/>	71500	Publications And Audiovisual Materials (Prepared Materials Only, Not Equipment, Supplies, Or Production)
<input type="checkbox"/>	72000	Pumping Equipment And Accessories
<input type="checkbox"/>	73000	Radio Communication And Telecommunication Testing, Measuring, And Analyzing Equipment, Accessories and Supplies
<input type="checkbox"/>	72500	Radio Communication, Telephone, And Telecommunication Equipment, Accessories, And Supplies
<input type="checkbox"/>	73500	Rags, Shop Towels, And Wiping Cloths
<input type="checkbox"/>	96164	Real Estate Services
<input type="checkbox"/>	97100	Real Property Rental Or Lease
<input type="checkbox"/>	90000	Recycling Equipment
<input type="checkbox"/>	74000	Refrigeration Equipment And Accessories
<input type="checkbox"/>	98100	Rental Or Lease Of Equipment - General Equipment
<input type="checkbox"/>	98400	Rental Or Lease Services Of Computers, Data Processing, And Word Processing Equipment
<input type="checkbox"/>	97500	Rental Or Lease Services Of Equipment - Agricultural, Aircraft, Automotive, Heavy Equipment, And Marine Equipment
<input type="checkbox"/>	97700	Rental or Lease Services Of Equipment - Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, and Window and Floor Coverings
<input type="checkbox"/>	98300	Rental Or Lease Services Of Equipment - Clothing, Janitorial, Laundry, Lawn, Painting, Spraying, And Textile Equipment
<input type="checkbox"/>	98500	Rental Or Lease Services Of Equipment - Office, Photographic, Printing, Radio/Television/Telephone Equipment
<input type="checkbox"/>	97900	Rental Or Lease Services Of Equipment- Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scales and Testing Equipment
<input type="checkbox"/>	96272	Restoration/Preservation Services (Of Antiques, Costumes, Paintings, And Other Objects)
<input type="checkbox"/>	96273	Restoration/Reclamation Services of Land And Other Properties
<input type="checkbox"/>	74500	Road And Highway Building Materials (Asphaltic)
<input type="checkbox"/>	75000	Road And Highway Building Materials (Not Asphaltic)
<input type="checkbox"/>	75500	Road And Highway Equipment And Parts: Asphalt And Concrete Handling And Processing
<input type="checkbox"/>	76500	Road And Highway Equipment: (Except Asphalt, Concrete, and Earth Handling Equipment in Classes 755 and 760)
<input type="checkbox"/>	76000	Road And Highway Equipment: Earth Handling, Grading, Moving, Packing, Etc.
<input type="checkbox"/>	98800	Roadside, Grounds, Recreational And Park Area Services
<input type="checkbox"/>	77000	Roofing
<input type="checkbox"/>	99800	Sale of Surplus & Obsolete Items
<input type="checkbox"/>	77500	Salt (Sodium Chloride)
<input type="checkbox"/>	98900	Sampling And Sample Preparation Services (for testing)
<input type="checkbox"/>	78000	Scales And Weighing Apparatus
<input type="checkbox"/>	96165	Scanning and Testing For Electrical Hot-Spots, Etc.

<input type="checkbox"/>	78500	School Equipment And Supplies
<input type="checkbox"/>	96174	Scientist Services (Geology, Geophysics, etc.)
<input type="checkbox"/>	99000	Security, Fire, Safety, And Emergency Services
<input type="checkbox"/>	79000	Seed, Sod, Soil, And Inoculants
<input type="checkbox"/>	96167	Sign Language Services For The Hearing Impaired
<input type="checkbox"/>	96279	Sign Making Services
<input type="checkbox"/>	96166	Sign Painting Services
<input type="checkbox"/>	80100	Signs, Sign Materials, Sign Making Equipment, And Related Supplies
<input type="checkbox"/>	80300	Sound Systems, Components, And Accessories: Group Intercom, Music, Public Address, Etc.
<input type="checkbox"/>	80500	Sporting Goods, Athletic Equipment And Athletic Facility Equipment
<input type="checkbox"/>	96168	Sports Professional Services (Including Sports and Recreational Programs And Referee/Umpire Services)
<input type="checkbox"/>	81000	Spraying Equipment (Except Household, Nursery Plant, And Paint)
<input type="checkbox"/>	82000	Steam And Hot Water Boilers and Steam Heating Equipment
<input type="checkbox"/>	81500	Steam And Hot Water Fittings, Accessories, And Supplies
<input type="checkbox"/>	96171	Talent Agency Services
<input type="checkbox"/>	83000	Tanks (Metal, Wood, And Synthetic Materials): Mobile, Portable, Stationary, And Underground Types
<input type="checkbox"/>	83200	Tape (Not Data Processing, Measuring, Optical, Sewing, Sound or Video.)
<input type="checkbox"/>	96176	Telemetry Services
<input type="checkbox"/>	84000	Television Equipment And Accessories
<input type="checkbox"/>	99200	Testing And Calibration Services
<input type="checkbox"/>	96169	Testing and Monitoring Services, Air, Gas And Water
<input type="checkbox"/>	84500	Testing Apparatus And Instruments (Not For Electrical or Electronic Measurements)
<input type="checkbox"/>	85000	Textiles, Fibers, Household Linens, And Piece Goods
<input type="checkbox"/>	85500	Theatrical Equipment And Supplies
<input type="checkbox"/>	96173	Theatrical Services (Including Production, Scenery Design, Stage, etc.)
<input type="checkbox"/>	86000	Tickets, Coupon Books, Sales Book, Strip Books, Etc.
<input type="checkbox"/>	96285	Tinting And Coating Services, Glass (Automobile and Building)
<input type="checkbox"/>	86300	Tires And Tubes
<input type="checkbox"/>	96180	Tour Guide Services
<input type="checkbox"/>	96179	Trade Services (Facilitation, Information, Marketing, Promotion, etc)
<input type="checkbox"/>	96172	Transcription Services: Legal and Medical
<input type="checkbox"/>	96175	Translation Services
<input type="checkbox"/>	96286	Transportation Of Goods And Other Freight Services
<input type="checkbox"/>	96178	Travel Agency Services
<input type="checkbox"/>	96287	Travel, Local (Provided By Third Party)
<input type="checkbox"/>	96288	Travel, Non-Local (Scheduled And Unscheduled), Provided by Third Party (Incl. Commercial Airplane Travel, and Helicopter Services)
<input type="checkbox"/>	96177	Treatment Services, Material (Anticorrosion, Fire Protection, Waterproofing, etc.)
<input type="checkbox"/>	86500	Twine And String
<input type="checkbox"/>	96290	Upholstering Services
<input type="checkbox"/>	96291	Utility Locator Service (Underground)
<input type="checkbox"/>	96185	Utility Services, Electric, Gas, Water
<input type="checkbox"/>	96289	Vehicle Transporting Services
<input type="checkbox"/>	87000	Venetian Blinds, Awnings, And Shades
<input type="checkbox"/>	87500	Veterinary Equipment And Supplies
<input type="checkbox"/>	96186	Veterinary Services
<input type="checkbox"/>	96292	Video Scanning Of Sewers, Waterwells, Etc.
<input type="checkbox"/>	88000	Visual Education Equipment and Supplies (Except Projection Lamps)
<input type="checkbox"/>	88300	Voice Response Systems
<input type="checkbox"/>	96187	Volunteer Services (Aid In Locating Volunteers)
<input type="checkbox"/>	96191	Water And Petroleum Pipeline Services
<input type="checkbox"/>	88500	Water and Wastewater Treating Chemicals
<input type="checkbox"/>	96294	Water Services, Bottled
<input type="checkbox"/>	89000	Water Supply, Groundwater, Sewage Treatment, And Related Equipment (not for air conditioning, steam boiler, or laboratory reagent water)
<input type="checkbox"/>	89500	Welding Equipment And Supplies
<input type="checkbox"/>	96190	Writing Services, All Kinds (Including Resumes, Calligrapher/Engrosser Services)
<input type="checkbox"/>	89800	X-Ray And Other Radiological Equipment And Supplies (Medical)
<input type="checkbox"/>	96194	Zoning, Land Use Studies

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/  
Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ .....

☐ Exempt from backup  
withholding

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number  
| | | + | | | | |

or

Employer identification number  
| | + | | | | | |

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign  
Here

Signature of  
U.S. person ▶

Date ▶

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

#### Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.



4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Name

If you are an individual, you must generally enter the name shown on your social security card. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your social security card on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

**Limited liability company (LLC).** If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

**Other entities.** Enter your business name as shown on required Federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

**Note.** You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

### Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

**Exempt payees.** Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt recipients 1 through 7 <sup>2</sup>

<sup>1</sup>See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup>However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a Federal executive agency.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.socialsecurity.gov/online/ss-5.pdf](http://www.socialsecurity.gov/online/ss-5.pdf). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses/](http://www.irs.gov/businesses/) and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

**Signature requirements.** Complete the certification as indicated in 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
For this type of account:	Give name and EIN of:
6. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
7. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, and the District of Columbia to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.